

VILLAGE OF KENMORE – WATER DEPARTMENT

APPLICATION FOR WATER METER & INSTALLATION

Please PRINT – Use Full Name and Address

VILLAGE PROPERTY ADDRESS: _____

Property Owner Name(s) _____

Please check: Single Family _____ 2 units _____ More than 2 units _____ (specify number)

Owner Address: (if different from Kenmore Property Address):

Telephone No: () _____ Estimated Closing Date: _____

Cell Phone No: () _____

Email: _____

Email (if additional property owner): _____

IN CASE OF EMERGENCY – Local Contact other than yourself, not a tenant:

Emergency Contact Name: _____

Emergency Contact Cell: () _____

BUSINESS OR CORPORATE OWNERS ONLY:

Business Name: _____ Phone No: _____

Business Email: _____

Business Owner Name: _____ Phone No: _____

Business Owner Email: _____

Representative Name _____ Phone No _____

Cell No: _____

SIGN HERE: _____

SIGNATURE of Owner or Legal Representative (POA or Estate Executor/Administrator ONLY)

Email completed applications to: kjohnson@kenmoreny.gov

Applications should be submitted at least 1 week before closing to avoid any interruption in service.

The Water Department may need to schedule an INTERIOR inspection of your meter to get the starting read and to check that the meter is working correctly.

We cannot set up accounts for Tenants. Only the Owner or legal representative may open a water account.

Failure to set up your water account or denying interior access to your meter is a violation of the Municipal Code and can result in termination of your Water Service.